

INTERNATIONAL WORK EXPERIENCE SCHOLARSHIP (IWES-ED)



BRIGHAM YOUNG UNIVERSITY HAWAII / POLYNESIAN CULTURAL CENTER

IWES APPLICATION *and* AGREEMENT

THE INTERNATIONAL WORK EXPERIENCE SCHOLARSHIP (IWES) is a contract between you, your family, and/or sponsor(s), the Polynesian Cultural Center (PCC), and Brigham Young University-Hawaii (BYUH), which is sponsored by The Church of Jesus Christ of Latter-day Saints.

The purpose of the IWES program is to provide a quality education with financial assistance to needy international students from selected areas of the Pacific and Asia. IWES is limited to a maximum of 4 years for incoming freshmen and 3 years for transfer students who have 60 or more transferable credits. Applicants must be spiritually worthy, academically capable, and financially disadvantaged. Applicants who are married may be eligible to participate in the IWES program if they can demonstrate ability to pay the family insurance cost of approximately \$6,000 each year for four years offered by BYUH's health provider.

If you are selected to participate in the IWES program, you, your family and/or sponsor(s) are expected to honor the financial commitment made on your behalf; and you will be required to contribute, on a yearly basis, the cost of your books and supplies and a fair family contribution in line with the economy of your country and your family income. BYUH will pay the unmet balance of your legitimate and reasonable educational expenses.

Upon graduation from BYUH, it is expected that you will return to your home country or region qualified to provide leadership roles in an international Church, in civic and social affiliations, and within your families. Those who choose to continue on to graduate school or participate in Optional Practical Training (OPT) are expected to return thereafter.

Following are the requirements for participation in the *IWES* program. Please read each item below, **then write your initials on the line and check the box indicating that you have read and understand each one.**

- WORK:** Your primary worksite will be at the PCC, and a PCC officer will assign you a job. While participating in the IWES program, you agree to work 19 hours a week each fall and winter semesters and spring term when school is in session. For the summer term, you agree to work full time (38 to 40 hours per week). A percentage of your paycheck will be deducted each pay period.
Though some jobs such as dancing, dish washing, and custodial work are more physically demanding than others and some require lifting and carrying up to 35 pounds (16 kilos) or more, you are expected to fulfill reasonable work assignments. When planning your class schedule each enrollment period, please remember to allow enough blocks of time for your PCC job.
If you should miss work due to illness, injury, holiday, or family emergency, you will need to first inform your work supervisor AND the IWES Department at BYUH right away. Absence from work due to any other reasons than those mentioned should be first approved by the IWES & Student Employment Board.
- FINANCIAL COMMITMENTS:** To help us provide as much aid to as many deserving students as possible, we ask that you, your family and/or your sponsors carefully review the financial commitments that have been made on your behalf. Please complete all pages of the IWES application/agreement. Incomplete IWES applications or required documents could delay review and decision.
- STUDY:** You may choose to register for 12 credits in your first semester at BYUH to help you adjust to university life. Each subsequent enrollment period will require you to enroll in and satisfactorily complete a minimum of 14 credit hours each semester and 6 hours each spring term. You are expected to maintain a minimum cumulative GPA of 2.5 to continue in the IWES program. If your GPA should fall below 2.5, your parents/guardian may be notified by BYUH, and your IWES could be in jeopardy.
- UNIVERSITY HONOR CODE:** Each year, you will need to obtain an endorsement from your university bishop to continue in the IWES program. As a BYUH student, you are expected to keep the Word of Wisdom (kava is to be used for *recognized, bona fide* ceremonial purposes only). You also promise to obey the University Honor Code on or off campus. *Students who do not observe the Honor Code may be dismissed from BYUH depending on the severity of the infraction. Please note that the Honor Code also includes honesty in the academic and financial information you provide to BYUH.* We encourage you to continue to observe the Honor Code and church attendance so that you will qualify for a continuing Bishop's endorsement.
- PHYSICAL HEALTH:** Please do not participate in high-risk activities or contact sports not sponsored by the University. If you become physically unable to perform the essential duties of your work, you may be jeopardizing your participation in this program. Reasonable accommodations may be provided on a temporary basis, but long term disability may necessitate a re-evaluation of your IWES eligibility by BYUH.

6. ____ **TRAVEL:** You are an important part of the IWES partnership; so you will be granted time off from work for leisure travel. You may travel **two times** for a total of 21 days, but no more than 14 days for any one travel. One of the trips must be to your home country or region to re-establish ties and to remind you of your commitment to return home and serve. If you choose to travel somewhere other than your home country or region for one of the two trips, you will be required to pay the equivalent of your paycheck deduction to the number of days that were missed because of the trip. **Please understand that you may not travel during the first calendar year (12 months) of your study at BYUH.** Please consider traveling during the summer or between semesters and terms. *ALL travel requests must be approved by the IWES & Student Employment Board **BEFORE** you make reservations or purchase your ticket.* All travel expenses are entirely your responsibility. The travel may not lengthen or in any way disrupt your four-year graduation plan or your PCC employment. **Internship or emergency travels are exceptions to this policy.**
7. ____ **RETURN HOME:** **You have made a promise to return to your country or region after you graduate. You have a moral obligation to honor this promise.** You understand that if you do not honor this promise, BYUH may elect to place a hold on your transcripts. You will not have access to them for employment or any other purpose. If you complete your bachelor's degree within four years and return to live and serve your country or region, BYUH will provide your return fare ticket home. Keep this commitment in mind as you choose your major and schedule your classes.
8. ____ **HOUSING:** All IWES students are required to live in university housing and to sign *and abide by* the housing contract.
9. ____ **VEHICLES:** **Owning or possessing a motor vehicle (mopeds, automobiles, motorcycles, trucks) is inconsistent with the purpose of the IWES program.** Insurance, gasoline, repairs, and the liability of owning a vehicle can be very costly.
10. ____ **REPORT TO PARENTS:** Upon entering into an IWES agreement, BYUH has permission to send grades, progress reports and other educational records to your parents or legal guardians, unless you are married or over 24 years of age.
11. ____ **CHANGE OF STATUS:** IWES is NOT available to students with U.S. citizenship. However, if you are a U.S. citizen who has resided outside the U.S. for most of your life, you could be eligible to participate in the IWES program up to one year (12 months). You will be required to apply for Pell Grant as soon as possible. Applications are available through BYUH Financial Aid Office, www.financialaid@byuh.edu or on the Web at www.fafsa.ed.gov . Should you marry a U.S. citizen, it is expected that you will apply for U.S. Permanent Residency as soon as possible following marriage. If you are still committed to return home to serve, you may write a letter of your intention to the IWES & Student Employment Board.

I understand the commitments I am making and have initialed and checked each item above. I also understand that if I have any questions regarding these items, I can contact BYUH for clarification.

Student's Name

BYUH ID#

Student's Signature

Date

Please send the entire IWES application to:

BYU-Hawaii Admissions
55-220 Kulanui St.
Laie, Hawaii, USA 96762

PERSONAL/FAMILY DATA

(Please answer every question to avoid delay)

IWES is NOT available to married applicants unless they show the ability to pay \$6,000 each year for married student insurance.

Applicant's Name _____ Birth Date _____
Day/Mo/Yr
Are you single? Yes No
_____ M F
Nationality /Citizenship**
**If you have dual citizenship, what other country? _____

Permanent Home (contact) Address Line 1 _____

Home Address Line 2 _____ Postal Code _____

Home Telephone _____ E-Mail Address _____

Father's/Guardian's Name _____ Age _____

USD \$ _____
Father's Occupation _____ Annual Salary _____

Father Self Employed? Yes No

How many years in present occupation? _____

Mother's/Guardian's Name _____ Age _____

USD \$ _____
Mother's Occupation _____ Annual Salary _____

How many years in present occupation? _____

(TOTAL) Other Family Income: USD \$ _____

Amount of family savings? USD \$ _____

How many other children are living at home?

Please list their names and ages:

Do you live at home? Yes No

Are any brothers or sisters currently attending BYUH?

Yes No If yes, please list full names.

Are any brothers or sisters serving missions now?

Yes No If yes, where? _____

Release Date? _____

PROMISE

The information listed above is complete and true. I understand that if false information has been provided, I will be terminated from the IWES program and may be asked to leave BYUH. Also, I understand that if I am dismissed from the BYUH for any reason, IWES will be terminated.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

FAMILY CONTRIBUTION COMMITMENT

The costs of education and living expenses at BYU-Hawaii are approximately \$13,800 for 12 months. This cost may increase each year. To allow as many needy students as possible to participate in the IWES program, **we ask that each student and family contribute as much as possible toward these costs.** Please note that families with annual incomes of \$50,000 U.S and above generally do not qualify for IWES. The actual amount of your family contribution will be determined by BYU-Hawaii.

Important Note: Family contribution is payable half at a time and on the following dates: Half by June 30th and the other half by October 31st. If the due date falls on a Saturday, Sunday, or Holiday, the payment is due on the Friday before. For example, if your family contribution is \$600 a year, half or \$300 is due on June 30th; and the other half or \$300 is due October 31st.

If you are accepted to BYU-Hawaii for the winter semester which starts in January, the first half of your family contribution is due October 31st, *the year before*. If you are accepted for fall semester which starts in August, the first half of your family contribution is due June 30th. You are responsible to make sure that your sponsors are aware of these due dates.

Please remember that in addition to the family contribution, you will be expected to have the funds to pay the following:

- \$30 Non-refundable Admissions Application Fee
- \$125 Housing application and deposit
- \$600 Approximate yearly costs for books and supplies

By completing the following worksheet, you will be able to estimate how much could be awarded by BYU-Hawaii. The final decision, however, is made by BYUH.

SAMPLE WORKSHEET

Please complete the table below using your Family Contribution Commitment in Row C. (A- (B +C) = D.

A	Annual Costs	\$13,800
B	PCC Employment	\$ 6,500
C	Family Contribution _____ + \$600 books	\$ _____
D	IWES Scholarship	\$ _____

Disabilities Information: Individuals with disabilities who require reasonable accommodations should contact the Special Needs Office at (808) 293-3399 or at aunal@byuh.edu.

DISCLAIMER: **BYUH reserves the right to change the policies and procedures of this program without prior notice.**

Promise to Return

The international mission of Brigham Young University – Hawaii is to educate young men and women and help them return to their home area prepared to provide leadership in the Church, in civic and social affiliations, and within their families. Therefore, as participant in the International Work Experience Scholarship (IWES) program, I promise that upon completion of my educational experience, I will return to my home area to serve as a teacher in the CES school.

Student Name (Print)

CES ID#

Student's Signature

Date

I have discussed this promise with my parents and church leaders and we all have clear understanding of my commitment to return home to serve.

Parent Name (Print)

Phone#

Parent's Signature

Date

Financial Verification

(Home Bishop, Branch President or Mission President: Please sign and put this in a sealed envelope with the rest of IWES application. Please do not give it to applicant unless it is in an envelope. If you wish to fax it to us, please send it to 808-293-3741.)

I have reviewed the applicant's financial information in this application and verify that it is correct. I believe that the applicant would not be able to study at BYU-Hawaii without the help of IWES.

Yes No

Comments: _____

I also believe that the student will honor the Promise to Return.

Yes No

Comments: _____

Ecclesiastical Leader's Name (Print)

Unit Name & #

Signature

Date

Additional Comments: _____
